



NIEHS Spring Awardee Meeting

Joseph Hughes, Director
Sharon D. Beard, Industrial Hygienist
Patricia Thompson, Program Analyst
Carolyn Mason, Grants Management Specialist



WETP Agenda

- Welcome
- NIEHS Update
 - Direct appropriation to NIEHS
 - Administrative/Technical Issues:
 - NIH Grants Management Update
 - Carryover Requests & Continuation Budgets
 - Progress Reports & WETP Data Management System
- Clearinghouse Update
- Concurrent Sessions
- Outreach/Marketing Panel
- Wrap Up -- Future Meetings



WETP Timeline

- PI Guidance Letter -- May 11, 2001
- Input to WETP Data System -- May 18, 2001
- Submission of On-line & Hard Copy Progress
 Report and Continuation Budget -- July 1, 2001
- Revisions & Clarifications -- July 2001
- Determination of Continuation Funding Levels --August 1, 2001
- Effective Date for Continuation Awards --September 1, 2001



FROM THE GRANT SIDE

GRANT ISSUES

NIH UPDATE HIGHLIGHTS

BREAKOUT SESSION
NIH UPDATE
BUSINESS ISSUES

QUESTIONS



GRANT ISSUES

- NOTICE OF GRANT AWARD
- •TERMS OF AWARD
 PROVISIONAL
 RESTRICTIVE
 TERMS OF THE PREVIOUS AWARD



TERMS OF AWARD

PROVISIONAL -

This award is issued provisionally pending receipt and acceptance of revised detailed information on the calculation of facilities and administrative costs. This information is to be submitted by October 31, 2000 to the Grants Management Specialist listed on the Notice of Grant Award. If this information is not received by October 31, 2000, this award may be subject to reevaluation and adjustment.



TERMS OF AWARD

RESTRICTION -

This revised award provides a carryover of \$ (\$ in
direct costs and \$ in associated facilities and
administrative costs) from the year to be used in the
year as requested in the grantees letter of These funds
are restricted for the purposes described in the previously
cited letter and may not be used for any other purpose without
the written prior approval of the National Institute of
Environmental Health Sciences (NIEHS). Carryover funds have
been provided as follows:



TERMS OF AWARD

PRIOR AWARDS TERMS -

THE FOLLOWING TERMS AND CONDITIONS FROM THE PREVIOUS NOTICE OF GRANT AWARD ISSUED ON ALSO APPLY TO THIS AWARD:



FSR AND CARRYOVER

- FINANCIAL STATUS REPORT (FSR)
 - **•DUE DATE**
 - SIGNATURE REQUIREMENTS
 - •FORM
- •CARRYOVER
 - •REQUEST RECEIPT DATE
 - •RESTRICTIONS



NIH UPDATE

REVISED NIHGPS

- •EFFECTIVE DATE 03/01/2001
- •AVAILABILITY ON LINE ONLY
- •REVISED PHS 398 & 2590 APPLICATION
- FSR SUBMISSION
 - •GUIDE NOTICE AND TRACKING



BREAKOUT SESSION

- •NIH UPDATE ISSUES RELEVANT TO WETP
- •BUSINESS ISSUES
 - •CALCULATION OF F&A COSTS
 - PROGRAM INCOME
 - **•YOUR ISSUES**



HELPFUL WEB SITES:

Revised NIHGPS

http://grants.nih.gov/grants/policy/nihgps_2001/

Guide Announcement on the Revised NIHGPS http://grants.nih.gov/grants/guide/notice-files/NOT-OD-01-015.html

Guide Announcement on Changes/Clarifications to the NIHGPS http://grants.nih.gov/grants/guide/notice-files/NOT-OD-01-026.html

Notice on FSRs

http://grants.nih.gov/grants/guide/notice-files/NOT-OD-01-021.html



QUESTIONS



Progress Report Submission

- General Progress Report Information
 - Instructions will be sent to PI & Business Officials.
 - Paper and on-line reports are required for both the progress report narrative and training data.
 - Progress Report Abstract- A summary of your overall activities and major accomplishments for each program component must be included.
 - Supplements/Carryover Section -Carryover is a supplement, therefore you must detail in this section your accomplishments related to use of carryover funds.
 - Section II on Planning for Next Budget Period must be completed. Example- Unobligated funds



Progress Report Submission

- Charts, graphs and other appendices
 - No attachments will be accepted via the WETP Data Management System
 - Text-based information only
 - Text should reference all charts, graphs and other appendices, i.e. name of chart or graph
 - All charts, graphs and other appendices must be submitted by email to wetp@niehs.nih.gov (instructions to follow)



Progress Report Submission

- Charts, graphs and appendices
 - One (1) word processing file and one (1)
 spreadsheet will be accepted for each grant.
 1 for EPA and 1 for DOE
 - Cover Page must be used
 - For each word file, all material in 1 file with a table of contents at beginning with section heading for each program, i.e., HWWTP, MWTP and BMWTP
 - Spreadsheets 1 spreadsheet with worksheets on HWWTP, MWTP and BMWTP



Supplements

- Advanced Training Technologies
- Training for Brownfields Showcase Communities
- Outreach to Special Populations
- Superfund Jobs Training Initiative



Updates to the Grantee DMS

- Welcome Screen
- Menu Screen MODIFIED
- Advanced Training Technologies
- Additional Information

 Additional Information
- Date Modified



Updates to the Grantee DMS

 Output Demographic Data to Excel or Lotus for the MWT/BMWT









Welcome Screen



WORKER EDUCATION AND TRAINING PROGRAM
Grantee Data Management System



DEADLINES

NEW COURSES NEW INFORMATION

PROGRESS
REPORT UPDATES



Menu Screen

[Add/Edit 9/1/2000-8/31/2001 EPA Training Data]

[Add/Edit 9/1/2000-8/31/2001 EPA Projected Training Data]

View 9/1/1998-8/31/1999 EPA Training Data - HTML Format

[View 9/1/1998-8/31/1999 EPA Training Data - MS EXCEL Format]

View 9/1/1999-8/31/2000 EPA Training Data - HTML Format

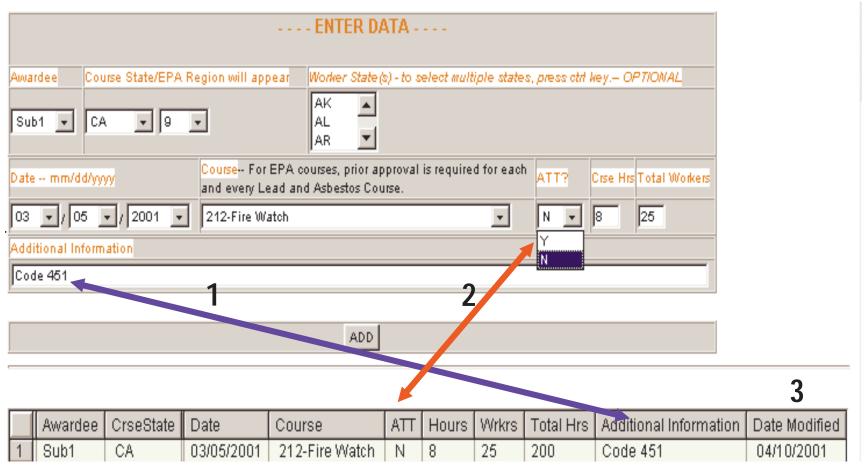
[View 9/1/1999-8/31/2000 EPA Training Data - MS EXCEL Format]

[Edit your Profile]

[On-Line Help]



Three New Grid Fields

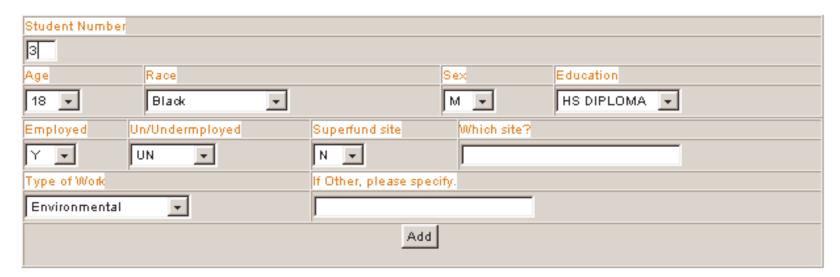




Output Demographic Data

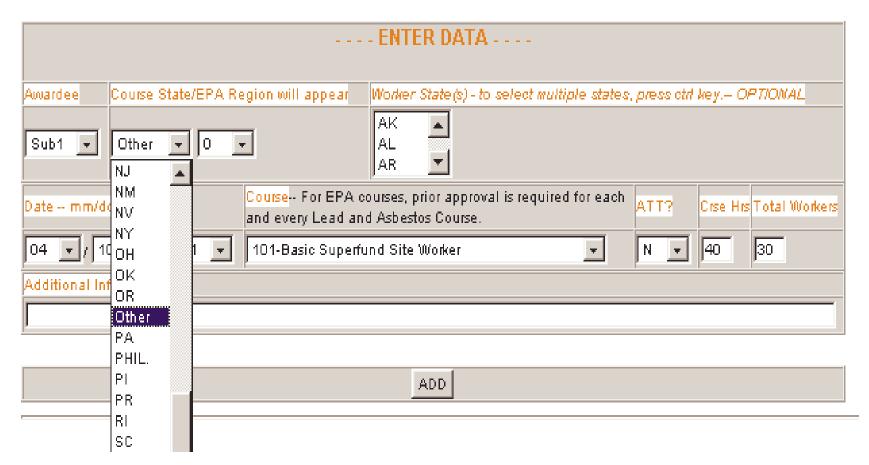


Please enter individual student data into the gray form. The data you have entered will appear in the yellow grid. To edit a record, click on the desired row in the yellow grid. For more information on entering data, please see Instructions.





Course State/EPA Region





WETP Curricula Update

- New Online Curricula Catalog will be available as of May 18, 2001
- Updating of all existing curricula info will be included in the Progress Report
- All curricula catalog information must be input to the DMS by July 1, 2001
- Digital submission of the curricula will be handled by the Clearinghouse



NIEHS Curricula Catalog

- Browse Table of Contents
 - Browse by Course Category
 - Browse by Grantee/Training Provider
 - Browse by Title
 - Browse by Program
 - Browse by Language
- Search Curricula
- Admin

NOTE: The "Admin" option requires a User-ID and password.



Course Add/Edit Options

	Add New Course									
<u>Active</u>	Humber	Course Title / Type of Course	Material							
YES	<u>101-101</u> AKA 101-01	Health and Safety Training Course for Hazardous Waste Workers Basic Superfund Site Worker	<u>Edit</u>							
YES	<u>102-101</u> AKA 101-02	Health and Safety Training Course for Hazardous Waste Workers Site Worker Refresher	<u>Edit</u>							
YES	<u>102-103</u> AKA 103-02	Health and Safety Refresher for Hazardous Waste Workers Site Worker Refresher	<u>Edit</u>							
YES	<u>104-101</u> AKA 101-04	Health and Safety Training Course for Hazardous Waste Workers Site Supervisor Basic	<u>Edit</u>							



Curricula

	Edit Course					
	Required entries noted with *.					
Active:						
Course Title*: (Title limited to 255	Health and Safety Training Course for Hazardous Waste Workers					
characters)	<u> </u>					
Type of Course*:	101 - Basic Superfund Site Worker					
Description:	Emphasis is placed on worker rights, emergency planning, decontamination and personal protective equipment (PPE). Air monitoring and a field activity, which encompasses all course topics, are also emphasized. "Hands-on" activities take up approximately 2 1/2 days of the					
Training Provider*:	101 - UCLA-Labor Occupational Safety & Health Program 🔻					
Instructor Quals:	The course uses one regular full-time instructor, permanent staff and three consultants. The instructors should have formal education and/or industrial hygiene experience. At least two instructors should have hazardous waste experience.					
	1					



Course Material

Course No. 101-101

Basic Superfund Site Worker/Health and Safety Training Course for Hazardous Waste Workers

AKA 101-01

	and the state of the											
Add New Item												
Edit												
Item	ltem Material Type			Title/Description								
1_	1 Interactive CD			Hazardous Waste Workbook: Health and Safety Train								
				Hazardous Waste Workbook: Health and Safety Training for Hazardous								
			Waste Site Workers: STUDENT HANDBOOK									
	Part	Edition/			Material	Total	Storage					
Active	No.	Pub Date	Size	Price	Provided By	On-Hand	Location					
YES	а	4/1/95	532 pp.	\$88.56	Clearinghouse	1	N/A					
Notes: N/A												
Edit	dit											
ltem	Material Type		Title/Description									
2	Interactive CD		40-Hour HAZWOPER: INSTRUCTOR MANUAL									
			40-Hour HAZWOPER: INSTRUCTOR MANUAL									
	Part	Edition/			Material	Total	Storage					
Active	No.	Pub Date	Size	Price	Provided By	On-Hand	Location					
NO	b	8/96	352 pp.	\$0.00	Clearinghouse	1	N/A					
Notes: N/A												



QUESTIONS?

Data Submission Questions

Patricia Thompson

phone: 919-541-0117

email: thompso2@niehs.nih.gov

Technical Problems or Questions

Lynn Albert

phone: 919-941-6547

email: albert@niehs.nih.gov





Other Related Meetings

- AIHCE 2001 American Industrial Hygiene Conference
 & Exposition in New Orleans, LA on June 2-7
- JETT*CON2001 in Baltimore, MD on July 16-18
- Brownfields 2001 in Chicago, IL on September 24-26
- 129th APHA Annual Meeting ~ One World: Global Health in Atlanta, GA on October 21-25
- NIEHS WETP Awardee Meeting in Research Triangle Park on November 1-2





Summary

- Exciting 3 days of Meetings and Best Practices Workshop
- Meet and interact with other groups
- Thanks to the Clearinghouse,
 DePaul and NIEHS Staff
- Enjoy Chicago!!!!